ISLE OF ANGLESEY COUNTY COUNCIL

APPENDIX 1: TENDER SPECIFICATION



FOR THE PROVISION OF:

Multi-disciplinary and Professional Expertise, Skills and Capacity Support for the Council's Energy Island Programme (New Nuclear Development at Wylfa)

Please ensure that you read this document carefully and fully

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1. Scope of the Requirement(s)

1.1 IOACC is currently inviting Tender Responses to provide independent multi-disciplinary support in relation to the proposed new nuclear development at Wylfa and associated development proposals.

1.2 The IOACC's Energy Island Programme was established in 2011 to support major energy, infrastructure and economic development opportunities on Ynys Môn. The Programme supports the Council's wider corporate objectives, including economic growth, climate change, housing, education, social wellbeing and the promotion of the Welsh language. The Council considers Wylfa to be one of the UK's most strategically important sites for future nuclear generation, and the proposed Gwyndod Project has the potential to deliver significant economic, infrastructure and employment benefits to the Island whilst also presenting complex planning, environmental, community and regulatory challenges.

1.3 The Council requires access to independent specialist advice and support across a wide range of disciplines in order to fulfil its statutory duties, assess development proposals, represent local interests, support corporate and democratic decision-making processes, engage effectively throughout planning and consenting processes, and maximise benefits for local communities. The contract intended to provide access to expertise where the Council's existing professional support arrangements cannot be utilised due to actual, potential or perceived conflicts of interest.

1.4 Given the scale and complexity of the proposed Gwyndod Project, the Successful Bidder will be required to provide specialist advice and support in relation to the various consenting regimes and approval processes that may apply to the development and its associated infrastructure. This is expected to include, but not be limited to, advice on Development Consent Order (DCO) procedures, Town and Country Planning Act applications, environmental permitting, marine licensing, highways and transport consents, habitat regulations assessments, compulsory acquisition powers, and other regulatory approvals as required. The Successful Bidder shall support the Council in understanding key consenting routes, regulatory interfaces, programme risks, critical path activities and anticipated timescales for obtaining the necessary approvals, enabling the Council to engage effectively throughout all stages of the development and consent process.

1.5 The Successful Bidder will be required to provide multidisciplinary support throughout the lifecycle of the proposed development, including pre-application engagement, planning and consenting processes, examination and determination stages, implementation and post-consent activities. Services may include strategic planning and consenting advice, environmental and technical assessments and Welsh language impact assessments, community benefit and local supply chain advice, stakeholder engagement, governance support, examination and inquiry support, and post-consent monitoring and compliance advice. The Successful Bidder will work closely with the Council's Energy Island Programme and relevant Council services as required.

1.6 The agreement is specifically to work associated with the Gwyndod Project and related development proposals and does not replace the Council's wider Energy Island Programme support arrangements, currently provided by Arup.

Included within the requirements:

- Strategic planning and consenting (DCO, TCPA and other regulatory consenting as necessary) advice.
- Environmental and technical assessments.
- Socio-economic and Welsh language assessments.
- Community benefits and local supply chain advice.
- Examination and inquiry support.
- Governance and stakeholder engagement support.
- Post-consent implementation and monitoring advice.
- Contracts and commission management.

Excluded within the requirements:

- Work unrelated to the new nuclear and associated developments.
- Existing Energy Island Programme commissions where no conflict of interest exists.

Optional Services:

- Specialist technical commissions.
- Expert witness services.
- Additional specialist support as project requirements emerge.

2. Context to the Requirement(s)

2.1 The Energy Island Programme was established by the Council in 2011 to support major energy, infrastructure and economic development opportunities on Ynys Môn. The Programme supports delivery of the Council's objectives, including economic growth, climate change, housing, education, social wellbeing and promotion of the Welsh language.

2.2 The Council considers Wylfa to be one of the UK's most strategically important sites for future nuclear generation. The proposed new nuclear Project has the potential to deliver substantial economic, infrastructure and employment benefits to the Island, whilst also presenting significant planning, environmental, community and regulatory considerations.

The Council requires independent technical and professional support to enable it to:

- Fulfil statutory duties.
- Assess development proposals.
- Represent local interests.
- Inform corporate and democratic decision making.
- Engage effectively throughout planning and consenting processes. This includes input into Council submissions and relevant representations.
- Secure positive outcomes for local communities with reference to social value and cumulative impacts.

The Successful Bidder will work closely with the Energy Island Programme but will also engage with a range of Council services including Planning, Highways, Housing, Legal Services and other corporate functions.

3. The Requirement(s)

3.1 The Successful Bidder shall provide multidisciplinary support to the Council in relation to the proposed Gwyndod Project and associated infrastructure.

Key requirements include:

Strategic Planning, Consenting and Regulatory Support (Consenting Approach)

- Pre-application review of proposals.
- Consenting and regulatory advice.
- Planning policy and legislative advice.
- Review of planning and environmental submissions.
- Advice on mitigation, obligations and legal agreements.
- Examination and determination support.

Environmental and Technical Support Including but not limited to:

- Landscape and Visual Impact Assessment.
- Ecology and Biodiversity net gain.
- Habitats Regulations Assessment.
- Highways and Transport.
- Heritage.
- Noise and Vibration.
- Air Quality.
- Water Environment and Flood Risk.
- Ground Conditions and Contamination.
- Climate Change and Carbon Assessment.
- Marine and Coastal Assessment.
- Construction Impacts.

Socio-Economic, Community Support and Equality impacts (People and Economy)

- Socio-economic assessments.
- Blue light services
- Welsh Language and culture Impact Assessments.
- Community Impact Assessments.
- Housing and demographic assessments.
- Health and wellbeing assessments.
- Community cohesion considerations.

Community Benefit and Economic Value Support (People and Economy)

- Social value initiatives.
- Voluntary Community benefit proposals.
- Local employment and skills plans.

- Apprenticeships.
- Supply chain opportunities.
- Economic regeneration opportunities.

Examination and Inquiry Support

- Consultation responses.
- Local Impact Reports.
- Statements of Common Ground.
- Written representations.
- Hearing attendance.
- Expert witness provision.
- Member and officer briefings.

Post-Consent Support

- Discharge of requirements and conditions.
- Compliance monitoring.
- Environmental management plans.
- Enforcement and compliance advice.

Governance and Stakeholder Engagement

- Committee reporting.
- Member briefings.
- Community engagement.
- Stakeholder management.
- Support to the Council's role as host authority.

Agreement/Contract Management

- Agreement/Contract management and reporting.
- Quality assurance.
- Monitoring legislative and policy reform.
- Advice on planning and consenting reforms.

4. Timescales and Milestones

4.1 The Agreement will operate for an initial period of four years with an option to extend for a further 4 years.

4.2 Individual commissions will be instructed by way of call-off Instructions for Work (IFW). Timescales and milestones for individual commissions will be specified within each call-off commission. The Successful Bidder will be required to respond promptly to requests and meet all statutory and project deadlines associated with planning, consenting and examination processes.

5. Constraints

- Work may be required at short notice to accommodate statutory consultation and examination deadlines.
- The Successful Bidder must be able to demonstrate independence from project promoters and identify any actual, potential or perceived conflicts of interest.
- The Successful Bidder will be required to work collaboratively with Council officers, legal advisers, external stakeholders and specialist consultants.
- Resource availability across a broad range of disciplines will be required throughout the duration of the contract.
- The Council reserves the right to procure specialist support outside the contract where considered necessary.

Transfer of Undertaking and Protection of Employment ("TUPE")
TUPE is not anticipated to apply to this procurement.

Project Bank Accounts
Project Bank Accounts are not anticipated to apply to this Contract Agreement.

6. Contract Performance Monitoring

6.1 The monitoring of the Contract will focus on the key aspects of the Contract including overall performance, quality, price, delivery, customer service, and social value commitments.

6.2 IOACC will appoint a Contract Manager (the "Authorised Officer") who will be responsible for the day-to-day management of this Contract. IOACC will inform the Successful Bidder in writing if the identity of the Authorised Officers changes during the term of this Contract.

6.3 The Successful Bidder will be responsible for monitoring its performance under the Contract and provide IOACC with full details of any aspects of its performance which fail to meet the requirements of the Contract.

6.4 IOACC reserves the right, for the duration of the Contract, to monitor compliance with information submitted as part of this Procurement Process.

6.5 The Successful Bidder will be required to submit management and monitoring information in a mutually agreed format to be agreed during the pre-contract meeting.

6.6 Regular Contract Performance Meetings will be held between relevant persons of IOACC and the Successful Bidder during the contract period. The frequency of such meetings shall be agreed during the pre-contract meeting.

6.7 The following Key Performance Indicators ("KPIs") will apply to this contract:

KPI 001:	*Response Time*
Description:	*Timely response to Instructions for Work.*

Measurement:	Percentage of IFWs acknowledged and responded to within agreed timescales.
Frequency:	Quarterly.
Acceptable Performance:	95%
Unacceptable Performance:	**Below 90%**
KPI 002:	*Quality of Advice*
Description:	*Quality and robustness of technical advice provided.*
Measurement:	Contract Manager assessment.
Frequency:	Quarterly.
Acceptable Performance:	Good or Excellent.
Unacceptable Performance:	**Requires significant amendment.**
KPI 003:	*Delivery of Commissions*
Description:	*Delivery of work packages within agreed programme.*
Measurement:	Percentage delivered by agreed deadline.
Frequency:	Quarterly.
Acceptable Performance:	95%
Unacceptable Performance:	**Below 85%**

6.8 The Successful Bidder may, taking into account all requirements arising from the Contract, issue appropriate operating and procedural instructions in writing to all staff engaged in the Contract. These must be approved and copies provided to the council prior to issue.

6.9 The Successful Bidder shall provide copies to the council of any instructions, which withdraw, notify or supplement any instructions prior to issue to the individual Customer's instructions on who is to receive said copies.

6.10 The Successful Bidder shall maintain such records in respect of the Contract as the council may reasonably require and shall on request produce them for inspections.

6.11 The Successful Bidder shall make available such records for the use of the council when required. They shall not be released, published or disposed of without the prior written consent of the council.

6.12 The Successful Bidder shall as be required by the council's representative make written submission or oral presentations of the work done under the Contract in aid of any reviews or of the conduct of business at the locations.

7. Exit Plan

7.1 The Successful Bidder will be expected to work collaboratively with IOACC to implement a structured Exit Plan that ensures continuity of service, orderly transition, and minimal disruption.

7.2 The Exit Plan must outline key activities, responsibilities, timeframes, and dependencies required to support an efficient handover to IOACC or an incoming Successful Bidder. It shall include provisions for knowledge transfer, data and asset return, transition support, and risk mitigation measures.

7.3 The Successful Bidder will be required to maintain and update the exit plan throughout the Contract term and enact it upon receipt of an exit notice, ensuring full cooperation and transparency during the transition period.